

**TOWN OF KEARNY
SPECIAL MEETING MINUTES**

**A SPECIAL MEETING OF THE TOWN COUNCIL OF THE TOWN OF KEARNY,
ARIZONA, AT THE KEARNY TOWN HALL LOCATED AT 912-C TILBURY DRIVE
ON MONDAY, JUNE 27, 2016, AT 6:00 P.M.**

COUNCILMEMBERS PRESENT

Mayor	Sam Hosler
Vice Mayor	Daniel Radcliffe Sr.
Councilmember	Lana Dalton – Telephonically
Councilmember	Rudy Flores
Councilmember	Nancy Hinojos
Councilmember	Sheila Stephenson

TOWN STAFF PRESENT

Town Manager	Anna Flores
Town Clerk	Cathy Woolery

VISITORS PRESENT

Joe Weller	Mary King
Edna Lawrence	Mike Dinwiddie
Gwen Dinwiddie	Tino Flores
Tom Hall	Zola Hall
Jamie Ramsey	Diana Herrick
Robert Brisbin	Carol Lewis
Jean Slater	Debra Sommers

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Hosler called the meeting to order at 7:30 p.m. followed by the Pledge of Allegiance.

ROLL CALL

Mayor Hosler requested Town Clerk, Cathy Woolery, to call the roll. Quorum was present.

CALL TO THE PUBLIC

Mayor Hosler announced call to the public. Bobby Brisbin asked if the Kearny River Park is in effect already and been approved. Mayor Hosler explained nothing has been approved, and the Town is only looking at possibilities, and it is part of the planning process.

AUTHORIZE APPROVAL OF ONE CANDIDATE TO THE BOARD OF ADJUSTMENT

Town Manager Anna Flores provided background information. One candidate, Gwen Dinwiddie applied for the Board of Adjustment. Mayor Hosler stated we will have later appointments also.

Motion by Vice Mayor Radcliffe, **second** by Councilmember Flores to approve Gwen Dinwiddie for the Board of Adjustment. **Vote** – All members voted in favor. **MOTION PASSED.**

AUTHORIZE APPROVAL OF SEVEN CANDIDATES TO THE PLANNING AND ZONING COMMISSION

Town Manager Anna Flores explained this item. There are ten candidates who have applied for the Planning and Zoning Commission, Robert Brisbin, Jason Collins, Bob Goodridge, Zola Hall, Frank Jones, Own O'Brien Jr., Jamie Ramsey, Jean Slater, Gary Stepke, and Darrell Wallace. Seven vacancies exist. Mayor Hosler asked if this is a vote for each candidate or a ratification. Town Manager Anna Flores explained those who receive the most votes are appointed. Vice Mayor Radcliffe asked about nomination of seven candidates. Town Clerk Cathy Woolery suggested each Councilmember vote on seven which are listed in the council letter alphabetically. Lana Dalton explained they usually nominate candidates and then vote on them. She said the nomination process has been done for years with nominating candidates fairly. Councilmember Hinojos suggested calling out each candidate name and tally the votes for each. Mayor Hosler was uncomfortable with the fairness of the voting process and expressed postponing the item to consult with the Town Attorney for a fair voting procedure.

Motion by Mayor Hosler, **second** by Vice Mayor Radcliffe to table the item until the next meeting for consultation with the Town Attorney. **Vote** – Mayor Hosler, Vice Mayor Radcliffe, Councilmember Flores, and Councilmember Hinojos voted Aye. Councilmember Dalton voted Nay. **MOTION PASSED.**

AUTHORIZE APPROVAL OF TWO CANDIDATES TO THE AIRPORT ADVISORY COMMITTEE

Town Manager Anna Flores provided background information for this item. The candidates for the committee are Doug Riggins and Roger Stern.

Motion by Vice Mayor Radcliffe, **second** by Councilmember Hinojos to approve the two candidates to the Airport Advisory Committee. **Vote** – All members voted in favor. **MOTION PASSED.**

AUTHORIZE APPROVAL OF TWO CANDIDATES TO THE TOWN OF KEARNY LIBRARY BOARD

Town Manager Anna Flores introduced this agenda item with three candidates applying for the Library Board who are Robert Brisbin, Doris McComb, and Chris Postel.

Motion by Councilmember Hinojos, **second** by Councilmember Flores to accept the three candidates to the Library Board. **Vote** – All members voted in favor. **MOTION PASSED.**

POSSIBLE DISCUSSION AND POSSIBLE APPROVAL OF REQUEST FROM THE COOPER BASIN CHAMBER OF COMMERCE FOR A BACK TO SCHOOL SPLASH

Town Manager Anna Flores provided background information for this item. This item has been cancelled. Town Manager Anna Flores received a call from the Chamber Director who explained they will not be doing this event.

APPROVAL OF BACKFLOW AND CROSS-CONNECTIONS ORDINANCE

Town Manager Anna Flores provided background information. She explained that this is an ordinance recommended by ADEQ for all municipalities. The Town has a backflow program in place, and we are up to date with all reporting. This is just another component recommended which other communities are doing and have. ADEQ is in the process of doing audits across the state. This ordinance is for Kearny and the same as what other communities have in place.

Motion by Councilmember Hinojos, **second** by Councilmember Dalton to approve Ordinance #16-200 for control of backflow and cross-connections. **Vote** – All members voted in favor.
MOTION PASSED.

TENTATIVE BUDGET APPROVAL AND ALTERNATIVE EXPENDITURE LIMITATION AND SETTING THE PUBLIC HEARING DATE

Town Manager Anna Flores introduced Pat Walker, Budget Consultant, who is here to present the tentative budget and alternative expenditure limitation and setting the public hearing date. Pat Walker explained state law requires a tentative budget adoption prior to the 3rd Monday in July for a fiscal year budget. Pat summarized the General Fund which includes most departments in the Town and is funded by revenues such as local sales tax, franchise taxes, state shared revenues, property taxes, licenses and permits, charges for services, fines and forfeitures, and donations. The local sales tax for FY17 has been decreasing since FY14, and FY17 budget is set to \$485K. Sales tax is paid to the Town monthly. Franchise taxes have been budgeted at \$53,600 as the estimated revenues for FY 16 were \$53,600. This revenue is remaining flat. The State Shared Revenues are the largest category of revenues and are based on the 2010 census. The budget for State Shared Revenues has increased slightly for FY17 for all categories: Auto Lieu Tax, State Sales Tax, and State Shared Income Tax. Property tax rate will need to be raised to \$2.2471 to maintain the same levy. The Council can choose to adopt the maximum allowable levy of \$179,437 with the tax rate of \$3.3198. This would provide \$58,676 to the general fund. This is important because the Town has been depleting their savings account for several years with this year's general fund decreasing from \$1.4M to \$976K. Depletion of the general fund has been talked about for a few years. If the property tax is not increased then the fund balance will be down to approximately \$917K. The property taxes have been reflected in the tentative budget at the maximum allowable amount but can be changed if not approved by the Council. Licenses and permits are budgeted minimally as the Town has no business licenses and solicitor licenses are down from prior years. Business license is important for tracking who is paying state sales tax or not. Charges for services are pool fees, recreation fees, and airport fees. These provide

Special Meeting

Page 4

June 27, 2016

minimal revenue. The general fund was used to open the pool and continues to put the general fund in a position of pulling from the savings. Fines and forfeitures revenue budget has been lowered due to the trend in the decline of police fines. Donations for the pool YTD are \$10K and hope to see more before year end. The pool needs \$90K for reconstruction which more money has been appropriated in the budget for that. Interfund transfers to the general fund have not been able to be completely transferred at the maximum budgeted amount. The FY17 budget includes 2% salary increase for employees, 10% increase in insurance premiums, \$71K for two officers, \$28K for fire turnout equipment, \$6K for fire department radios, \$15K for library roof replacement, \$9K for yard fence replacement, \$18K annually for purchase of two public works trucks. Special Revenue funds are the HURF, Pinal County Excise Tax Fund, and Lottery fund are restricted funds and are being used appropriately in the Town. HURF has an increase for FY17 for revenues and expenditures. Grants have been increased at \$1.7M. Enterprise funds are funds that need to be self-supporting and are the water and sewer fund, sanitation, and ambulance. The utility fund has been borrowing for years from the general, sanitation, and ambulance fund; owing the general fund \$174K, sanitation fund \$92K, and ambulance fund \$196K. This will stay on the books as a loan with the auditor keeping a running total for cash flow purposes until the Council makes a decision to “forgive” the loan of \$462K. That is something that the Council can take action on at some point. The ambulance fund revenues are over budget for the year and budgeted with an increase of about \$80K in the amount of \$454,774. A reserve is also budgeted for possible future purchase of an ambulance. The fiduciary/pension fund includes the fire pension fund and is restricted for the volunteer pension fund in the amount of \$3,200. Mayor Hosler requested an increase in grant revenue budgeted of another \$200K for potential grants. Pat Walker stated she will change that. Total FY budgeted revenues are \$5,982,386.

Motion by Vice Mayor Radcliffe, **second** by Councilmember Dalton for the tentative budget FY17 alternative expenditure limitation in the amount of \$5,982,386 approval and setting of the public hearing for July 11, 2016. **Vote** – All members voted in favor. **MOTION PASSED.**

POSSIBLE DISCUSSION AND POSSIBLE APPROVAL OF FIREWORKS CONTRACT

Town Manager Anna Flores provided background information stating Fireworks Productions of Arizona will provide the fireworks for the Town in the amount of \$3,100. All permits, licenses, and approvals have been processed.

Motion by Vice Mayor Radcliffe, **second** by Councilmember Dalton to approve the fireworks contract. **Vote** – All members voted in favor. **MOTION PASSED.**

POSSIBLE DISCUSSION AND POSSIBLE APPROVAL OF ARIZONA STATE FORESTRY DIVISION COOPERATIVE INTERGOVERNMENTAL AGREEMENT AND THE KEARNY FIRE DEPARTMENT

Town Manager Anna Flores provided background information for an IGA between the Arizona State Forestry Division and the Town of Kearny. This will help to protect our forests and

wildlands with wildland fires being detected and suppressed quickly. This IGA is done every year for State Forestry.

Motion by Vice Mayor Radcliffe, **second** by Councilmember Hinojos to approve the IGA with the State Forestry Department. **Vote** – All members voted in favor. **MOTION PASSED.**

APPROVAL OF DONATION OF RADIOS AND ACCESSORIES FROM LUKE AIR FORCE BASE TO THE TOWN OF KEARNY POLICE AND FIRE DEPARTMENTS

Town Manager Anna Flores explained this agenda item. Ilsa Garcia has been working on this for a while. Mayor Hosler asked if the radio frequency will work with the police department. Town Manager Anna Flores said yes. Vice Mayor Radcliffe stated we are getting 18 handhelds, two quantar repeaters with antennas, amps.

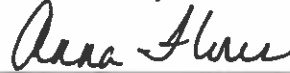
Motion by Vice Mayor Radcliffe, **second** by Councilmember Flores to accept the donations of radios and accessories from Luke Air Force Base to the Town of Kearny Police and Fire Departments. **Vote** – All members voted in favor. **MOTION PASSED.**

ADJOURNMENT

Motion by Vice Mayor Radcliffe, **second** by Councilmember Stephenson to adjourn. **Vote** – All members voted in favor. **MOTION PASSED.** Meeting was adjourned at 7:16 p.m.



Sam Hosler, Mayor



Anna Flores, Town Manager

ATTEST:


Cathy Woolery, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special session public hearing of the Town Council of the Town of Kearny held on the 27th day of June, 2016. I further certify that the meeting was duly called and that a quorum was present.

Dated this 27th day of June, 2016


Cathy Woolery, Town Clerk