

**TOWN OF KEARNY
REGULAR MEETING MINUTES**

**A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF KEARNY, ARIZONA,
AT THE KEARNY TOWN HALL LOCATED AT 912-C TILBURY DRIVE ON
MONDAY, DECEMBER 16 2019, AT 7:00 P.M.**

COUNCILMEMBERS PRESENT

Mayor	Debra Sommers
Vice Mayor	Daniel Radcliffe
Councilmember	Rose Bradford
Councilmember	Nancy Hinojos
Councilmember	Rudy Flores
Councilmember	Samantha Misita
Councilmember	Sheila Stephenson (Absent, Excused)

TOWN STAFF PRESENT

Town Manager	Anna Flores
Town Clerk	Martina Burnam
Town Attorney	Stephen Cooper

VISITORS PRESENT

Alan Urban	CAG
Ron Buckley	Community Member
Havala Schumacher	US Census
Andrea Robles	CAG
Luis Bracamonte	Mayor of Town of Winkelman

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Sommers called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

INVOCATION

Father George Kunnel, Infant Jesus of Prague Catholic Church and St. Joseph's Catholic Church

ROLL CALL

Mayor Debra Sommers requested Town Clerk, Martina Burnam, to call the roll. Quorum was present.

APPROVAL OF MINUTES FOR:

Regular Meeting November 18, 2019

Motion by Councilmember Misita, **second** by Councilmember Flores to approve the Minutes for Regular Meeting November 18, 2019. **Vote** – Mayor Debra Sommers, Vice Mayor Daniel Radcliffe, Councilmembers Samantha Misita, Rose Bradford, Rudy Flores and Nancy Hinojos all voted in favor of the motion. **MOTION PASSED.**

PETITIONS, CORRESPONDENCE AND COMMUNICATIONS

A. Call to the Public. -NONE BROUGHT FORTH

PRESENTATION BY HAVALA SCHUMACHER, PARTNERSHIP SPECIALIST FROM THE U.S. CENSUS BUREAU, TO EXPLAIN THE PROCESS AND PROCEDURES OF THE 2020 CENSUS.

Havala Schumacher, Partnership Specialist, from the U.S. Census Bureau, is here to explain the process and procedures regarding the 2020 Census. Havala has been a huge asset in this process.

A letter from the Mayor that will go out to all residents explaining why it is so important for everyone to be counted has been sent out.

APPROVAL TO TRANSFER \$26,206 FROM THE GENERAL FUND CONTINGENCY RESERVE TO THE DEPARTMENTS OUTLINED IN THE MEMO.

Per Arizona Revised Statutes, the final adopted budget by the Town is submitted on Auditor General Forms and sent to the Auditor General each fiscal year for oversight. This form containing the Town's adopted budget becomes the guideline and required appropriation to be spent by fund and departments within each fund. If expenditures are more than budget appropriated for a department within a fund, Council action is required to transfer the appropriation for either a contingency reserve or another department to maintain a balanced budget.

The following appropriation transfers outlined in the attached memo, need approval for FY2018-19 and from the General Fund for a total of \$26,206. There are contingency reserve funds available for these unanticipated expenditures.

It is recommended to approve the transferring of \$26,206 from the general fund contingency reserve to the departments outlined below:

DEPARTMENT	ACCOUNT TITLE	TO:	AMOUNT	FROM:
PARKS	Equipment Repairs/Maintenance	10-54-50	\$11,429	10-64-34
LEGAL	Legal Retainer	10-57-26	\$222	10-64-34
RECREATION	Salaries	10-59-02	\$1,872	10-64-34
LIBRARY	Salaries	10-60-02	\$3,535	10-64-34
LIBRARY	Health Insurance	10-60-07	\$9,148	10-64-34
TOTAL GF TRANSFERS	Contingency Reserve		\$26,206	\$26,206

Councilmember Misita asked why the Health Insurance was so much? Town Manager Flores stated, a current full-time employee who was not receiving insurance opted into getting insurance.

Councilmember Hinojos asked about the library salaries. Town Manager Flores stated it increased due to the need to increase part-time hours to cover library activities. Since the Library received more funds to have activities from the county.

Councilmember Misita asked about the Parks repairs. Town Manager Flores stated that major repairs cannot be foreseen and projected as to the amounts it's going to cost. This will help better for next year's budget.

Motion by Councilmember Bradford, **second** by Councilmember Misita to Approve the Transfer of \$26,206 from the General Fund to the Departments listed. **Vote** – Mayor Debra Sommers, Vice Mayor Daniel Radcliffe, Councilmembers Samantha Misita, Rose Bradford, Rudy Flores and Nancy Hinojos all voted in favor of the motion. **MOTION PASSED.**

DISCUSSION AND POSSIBLE ACTION OF AN INTERGOVERNMENTAL AGREEMENT FOR A COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT THREE-YEAR PROGRAM QUALIFICATION 2020-2023 AND SUCCEEDING THREE-YEAR QUALIFICATION PERIOD.

An intergovernmental agreement for CDBG funding for the following municipalities Kearny, Hayden and Winkelman has been prepared. Mammoth was part of the three-year cycle with Hayden and Kearny. Mammoth decided to be funded by Pinal County so that left a void in the cycle. Winkelman was in a cycle with Florence and Florence decided to be funded by Pinal County so that left a void in Winkelman's cycle.

It has been recommended to enter into an IGA with Winkelman, Hayden and Kearny. The funding for CDBG projects received by each community on an annual basis is in an amount which does not provide sufficient funding to adequately meet the needs of each community.

The municipalities acknowledge by partnering with each other on an annual basis by pooling their CDBG funds, and they can acquire greater CDBG funding to have adequate funding and more beneficial projects which meet the needs of each community.

It is recommended for approval to enter into an IGA with Winkelman, Hayden and Kearny for CDBG funding for a three-year qualification period.

Motion by Councilmember Misita, **second** by Vice Mayor Daniel Radcliffe to Approve Intergovernmental Agreement for a Community Development Block Grant Project Three-Year Program Qualification 2020-2023 and Succeeding Three-Year Qualification Period with the towns of Hayden and Winkelman. **Vote** – Mayor Debra Sommers, Vice Mayor Daniel Radcliffe, Councilmembers Samantha Misita, Rose Bradford, Rudy Flores and Nancy Hinojos all voted in favor of the motion. **MOTION PASSED.**

POSSIBLE DISCUSSION AND POSSIBLE APPROVAL OF A BRIDGE LOAN FROM BANK OF THE WEST FOR THE METER INSTALLATION NOT TO EXCEED \$310,000.

Term sheets from RCAC and one is from Bank of the West have been received. USDA is recommending the bridge loan for the meter installation in the amount of \$250,000, however, the bids came in at a higher amount so the cost of the meters and the meter installation shall not exceed \$310,000. This is a conditional approval contingent on the necessary paperwork that will be required from Bank of the West for the loan approval. The closing of the loan should be in January of 2020.

USDA requires interim financing on their projects and once the USDA loan/grant is approved, then USDA will pay off the bridge loan with Bank of the West.

A bridge loan is a flexible line of credit and once the payment of the installation of the meters takes place, then the bridge loan turns into a term loan.

RCAC has also given the Town of Kearny a term sheet. It is attached. The term sheet is for the total amount of the construction loan in the amount of \$1,600,000. The Town staff has also asked Bank of the

West for a loan in the amount of \$1,600,000, however, the Bank of the West representative, the staff has been working with says this is a little less common in the banking world.

It is recommended the approval of the conditional approval of a bridge loan from Bank of the West for the meter installation not to exceed \$310,000.

Motion by Councilmember Bradford **second** by Councilmember Flores to approve the Conditional Approval of a Bridge Loan from Bank of the West for Meter Installation in the amount of \$310,000. **Vote** – Mayor Debra Sommers, Vice Mayor Daniel Radcliffe, Councilmembers Samantha Misita, Rose Bradford, Rudy Flores and Nancy Hinojos all voted in favor of the motion. **MOTION PASSED.**

INFORMATIONAL ITEMS

Salt Cedar Mastication is a success. Russ from Knight Environmental has been happy. Weather has been working for them.

Town of Kearny was given a Restoration of Nature Grant from Winkelman Natural Resources.

3 flyers were mailed out to Town of Kearny community the CAAG Survey, Reminder how to use the Ambulance and the US Census.

REPORTS


- | | |
|---------------------------|--------------------------|
| a. Town Financial Reports | e. Recreation Department |
| b. Police Department | f. Kearny Airport |
| c. Library | g. Ambulance |
| d. Fire Department | |

NO QUESTIONS ABOUT THE REPORTS AT THIS TIME.

Motion by Vice Mayor Radcliff, **second** by Councilmember Bradford to approve the Reports from the Town Departments. **Vote** – Mayor Debra Sommers, Vice Mayor Daniel Radcliffe, Councilmembers Samantha Misita, Rose Bradford, Rudy Flores and Nancy Hinojos all voted in favor of the motion. **MOTION PASSED.**

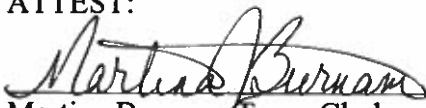
ADJOURNMENT

Motion by Councilmember Misita **second** by Councilmember Flores to adjourn. **Vote** – Mayor Debra Sommers, Vice Mayor Daniel Radcliffe, Councilmembers Samantha Misita, Rose Bradford, Rudy Flores and Nancy Hinojos all voted in favor of the motion. **MOTION PASSED.** Meeting was adjourned at 7:51 p.m.


Debra Sommers, Mayor


Anna Flores, Town Manager

ATTEST:


Martina Burnam, Town Clerk